

**REGULAR MEETING
BOARD OF DIRECTORS**

Boardroom

May 2, 2002

7:00 P.M.

MEMBERS PRESENT:

C. T. Hollingshead, Mayor
Ann Sanders, Vice-Mayor
James Calhoun
Dick Rudolph
Mike Kolb
Dub Wingfield
Ann Kelly

OTHERS PRESENT:

Barbara Coplen, *City Manager*
Rachel LeMay, *Press*
Rendi Currey, *City Clerk*
Ed McCorkle, *City Attorney*
Glen Beedle
Rick Brumley
Nancy Anderson, *Treasurer*
(See Attached Sheet)

CALL TO ORDER

Mayor Hollingshead called the meeting to order at 7:00 p.m.

INVOCATION

Director Dub Wingfield

APPROVAL OF MINUTES

Vice Mayor Sanders made the motion, seconded by Director Kolb to approve the April 18, 2002 regular meeting minutes. **The motion passed unanimously on a roll call vote.**

ATTENDING CITIZEN: DOT CURRY

Ms. Curry came before the Board to request something be done about the problem on Walnut around Perrit School during a heavy rain. Director Wingfield stated that there had been discussion about this drainage problem and the project did not make budget for this year. Director Kolb asked Dorinda Suito, Water & Sewer Manager, to see what that department could do in that area about the drainage and see if there was a simple solution. Director Calhoun made the motion, seconded by Vice Mayor Sanders, requesting the City Manager to present a report to the Board in two weeks at the next City Board Meeting May 16, 2002. **The motion passed unanimously on a roll call vote.**

CONSIDERATION OF LAND DONATION TO PARKS

Scott Tatman with the Caddo Land Corporation came before the board to officially donate approximately 3.5 acres of land adjacent to the east side of Feaster Park. The motion was made by Vice Mayor Sanders and seconded by Director Kelly to accept the donated land. **The motion passed unanimously on a roll call vote.**

AUTHORIZATION TO ENTER INTO LEASE AGREEMENT FOR SANITATION ROLL OFF TRUCK

The Board awarded the bid for a new roll off truck December 20, 2001 at their regular meeting in the amount of \$105,068 to Tri-State Mack. It was agreed that a three year financing package would be pursued in order to stay within the FY2002 budget appropriation of \$35,000. Nancy Anderson spoke to the board and stated after accepting phone bids from Stephens, Inc. 5.99% and City First of Summit Bank \$.44999% the staff is submitting a lease purchase agreement using the lowest bidder and requesting a motion of authorization.

Vice Mayor Sanders made the motion, seconded by Director Wingfield, to authorize the Mayor and

the City Clerk to execute the Arkansas Lease Purchase agreement with Summit bank paying at a rate of 4.44999% payable at \$37,651.66 per payment for a total of \$112,954.98 payable over three years. **The motion passed unanimously on a roll call vote.**

| | | | |
|---------------------------|--------------|----------------------|--------------|
| James Calhoun | “Aye” | Dick Rudolph | “Aye” |
| Mike Kolb | “Aye” | Dub Wingfield | “Aye” |
| Ann Kelly | “Aye” | Ann Sanders | “Aye” |
| C. T. Hollingshead | “Aye” | | |

MOTION TO SUSPEND THE RULES

Director Kolb made the motion, seconded by Director Rudolph, to suspend the rules and add to the agenda **AUTHORIZATION TO APPLY FOR A PARKS IMPROVEMENT GRANT**. **The motion passed unanimously on a roll call vote.**

REQUEST AUTHORIZATION TO APPLY FOR ARKANSAS HISTORIC PRESERVATION GRANT FOR ROSE HILL CEMETERY

Glen Beedle, Grants Administrator, spoke briefly on a grant that he had found that would match city funds 50/50 for improvement on Rose Hill Cemetery. Since the cemetery is on the National Historic Register it is eligible for the 50/50 grant for improvement. Some improvements that were discussed were a gate and a fence on the south side to prevent vandalism and also a gazebo if money allows. The motion was made by Vice Mayor Sanders, seconded by Director Kolb, to give the authorization to apply for the grant and provide the money in the amount of \$13,352.55 for the 50/50 match. **The motion passed unanimously on a roll call vote.**

REQUEST FOR AUTHORIZATION TO APPLY FOR A PARKS IMPROVEMENT GRANT

Beedle discussed a grant, Arkansas Recreation Trails, which would resurface Feaster Trail from 15th to 26th Street, and add three new culverts. This grant is an 80/20 match with the City of Arkadelphia being responsible for the 20%. The motion was made by Director Calhoun and seconded by Director Wingfield to authorize the application for the Parks Improvement Grant for Feaster Trail and to use in kind work for the City of Arkadelphia's 20% match. **The motion passed unanimously on a roll call vote.**

WATER & SEWER COMMITTEE REQUEST TO SHARE COST OF HSU AND OBU PROJECTS

Alan Wright, Water & Sewer Committee Chairman, came before the Board with their recommendation for the Board's approval to share the cost with Ouachita and Henderson. Wright highlighted both projects. John Hardman from OBU and Bobby Jones from HSU were in attendance if any questions arose. OBU requested from the Water & Sewer Committee to share cost in their project which include larger line sizing, increased fire protection (fire hydrants), additional manholes, and a greater capacity to serve water to the North 8th Street, Ouachita Hills, and other areas. OBU's construction contract for the water and sewer improvements total \$81,748.56. They are requesting the Utility to pay one half of that expense which would cost the Utility \$40,874.28. The contract to relocate the water main for HSU totals \$34,581.72. They have asked the Utility to share one half of that cost which would be \$17,290.86. This has to be done before the Arkansas Highway Department will proceed with the project of widening the road and installing a turn lane for the University. The motion was made by Vice Mayor Sanders and seconded by Director Wingfield authorizing the Water & Sewer Committee to appropriate \$17,290.86 for the line

relocation project at HSU and \$40,874.28 for the water and sewer line upgrade at OBU.

The motion passed and the vote was as follows:

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|---------------------------|--------------|----------------------|------------------|
| James Calhoun | “Aye” | Dick Rudolph | “Abstain” |
| Mike Kolb | “Aye” | Dub Wingfield | “Aye” |
| Ann Kelly | “Aye” | Ann Sanders | “Aye” |
| C. T. Hollingshead | “Aye” | | |

GUM SPRINGS/CURTIS AREA SEWER REQUEST

The motion was made by Director Kolb and seconded by Vice Mayor Sanders to take the Gum Springs/Curtis area sewer issue off the table for discussion. **The motion passed and the vote was as follows:**

| | | | |
|---------------------------|--------------|----------------------|--------------|
| James Calhoun | “Aye” | Dick Rudolph | “Nay” |
| Mike Kolb | “Aye” | Dub Wingfield | “Aye” |
| Ann Kelly | “Nay” | Ann Sanders | “Aye” |
| C. T. Hollingshead | “Aye” | | |

After a brief discussion about the issue a motion was made by Director Calhoun and seconded by Director Kolb to table discussion until a future date. **The motion passed unanimously on a roll call vote.**

CITY MANAGER’S REPORT

- Plan to get with Dorinda, Water & Sewer Manager, to go over questions and set up a discussion about the Gum Springs/Curtis area sewer issue.
- Glen Beedle, Grants Administrator, is filling out the proper paperwork for the USDA Grant for the Fire & Police facility.
- We are running ads for RFQ for architectural services for the Fire & Police Facility.
- The Nuisance ordinance comes in effect Monday May 6, 2002 there will be an increase in work. The sanitation department will help as much as possible.
- Ms. Coplen asked for direction from the Board on their thoughts of combining the departments under a Public Works Director in light of the up coming retirement of Bill Tucker, Street Supervisor. Mayor Hollingshead asked Ms. Coplen to gather information from other cities that have this master plan in place.
- We developed a job description and will be running an ad for Construction Observer both in the local paper and the state paper.
- We got the contracts today for the Feaster Park Recreation Center.
- Flynco is doing the Aquatic Center and has also hired the company that is doing the Early Site work to do their excavation work
- Streetscape waiting to hear back from the Highway Department
- Ms. Coplen introduced Jim Pumphery the new Safety Director.

ROUTINE BUSINESS

James Calhoun

- Coach Dee White was picking up trash today and he wanted to let her know how much he appreciates what she does for the city.
- Wanted to remind everyone that Tuesday is the special election and urged everyone to get out and vote.

Dick Rudolph

- Street department is starting their heavy paving season. Would like for the City Manager, Street department, Sanitation Department, and Jimmy Bolt to pull together and develop a system to work together when the ordinance goes in to effect and we get over whelmed with work.
- Remind the downtown merchants there is no curb service. You have to take your trash to the dumpster.

Mike Kolb

- Wanted to remind voters to get out and vote.

Ann Kelly

- Appreciates the trash pick up in the area of Hardin Street.

Dub Wingfield

- When the time comes, he hopes the board would be responsive to extra help with the ordinance going into effect. The street and sanitation departments are going to be very busy.
- He would also like to recognize the people responsible for the Festival of Two Rivers

Ann Sanders

- Remind people to go out and vote.
- Would like to say thank you to all the employees and a special thank you to the Police for assisting her in a personal emergency the night before. All departments do a great job and she wanted to stop and say thank you.

Mayor Hollingshead

- He also would like to say thank you to the employees and all their hard work.

ADJOURNMENT

There being no further business, Director Rudolph made the motion, seconded by Director Wingfield. **The motion passed unanimously and the meeting adjourned at 8:20 p.m.**

C. T. Hollingshead, Mayor

Rendi Currey, City Clerk

**REGULAR MEETING
BOARD OF DIRECTORS
March 21, 2002**

Boardroom

7:00 p.m.

Attached List
Jimmy Bolt
Ruth Smedley
Brenda Gills
Vance Smith
LaVaughn Smith
Bobby Jones
Dorinda Sutor
Jim Pumphrey
Alan Wright
Dot Curry