# REGULAR CALLED MEETING BOARD OF DIRECTORS

Boardroom

October 7th, 2014

5:30 p.m.

# **AGENDA**

- 1. Call to Order Mayor Charles Hollingshead
- 2. Invocation
- 3. Consider Minutes from the September 16<sup>th</sup>, 2014 Regular Meeting
- 4. Third Reading of the 5 mil Ordinance
- 5. Mayor's Proclamation to the Knights of Columbus
- 6. Consider Bids for One 2015 Tahoe Special Service Vehicle Fire Department
- 7. Consider Change Order #2 for the YSC
- 8. Consider Bids for the Ag Pad Relocation
- 9. Consider Land donation to AHTD
- 10. City Manager's Report
- 11. Routine Business
- 12. Adjournment

## **MEMO**

TO: CITY BOARD MEMBERS

FROM: CITY MANAGER JIMMY BOLT

SUBJECT: AGENDA October 7th, 2014

**Items 1-3:** Self-Explanatory

Item 4: During the last meeting Director Calhoun made the motion seconded by Director

Jaeger to place this ordinance on its third reading title only in this meeting.

Item 5: At this time the Mayor will present the attach Proclamation to the Knights of

Columbus.

Item 6: An ad was run for 1 New 2015 Tahoe Special Service Vehicle for the Fire Dept.

and bids were opened and read publicly on October 2, 2014. Attached is the bid

recommendation.

Item 7: Attached is a change order for the YSC. One of the changes is by request of the

APS and will be funded by them. The other change is minor and will be covered

by the City of approved.

Item 8: An ad was run for Ag Pad Relocation and bids were opened and read publicly on

September 4, 2014 at 2:00 p.m. Attached is the bid recommendation.

Item 9: Attached is a resolution that must be adopted to proceed with the replacement of

the Ouachita River Bridge.

**Items 10-12:** Self-Explanatory

## REGULAR CALLED MEETING BOARD OF DIRECTORS

Boardroom

**September 16, 2014** 

5:30 P.M.

**MEMBERS:** 

**OTHERS:** 

Jason Jones, Ward 1 Director
Dick Rudolph, Ward 2 Director
Scott Byrd, Ward 3 Director (absent)
Roland Gosey, Ward 4 Director, Vice Mayor
Julian Jaeger, Ward 5 Director
James Calhoun, At Large Director

Jimmy Bolt, City Manager Rendi Currey, City Clerk Jennifer Story, Treasurer Jamal Brown, Press

C. T. Hollingshead, Mayor

(see attached list)

#### **CALL TO ORDER**

Mayor Hollingshead called the meeting to order at 5:30 p.m.

#### INVOCATION

Director Jones

#### APPROVAL OF MINUTES

A motion was made by Director Calhoun seconded by Director Jaeger to approve the minutes from the September 2, 2014 regular called meeting as presented and the motion passed with a roll call vote and the vote was as follows:

Jason Jones"Aye"Dick Rudolph"Aye"Julian Jaeger"Aye"James Calhoun"Aye"Roland Gosey"Aye"Mayor Hollingshead"Aye"

### SECOND READING OF THE 5 MIL ORDINANCE

During the last meeting Director Calhoun made the motion seconded by Director Jaeger to place this ordinance on its second reading title only in the this meeting. The Mayor called for the Clerk to read and the Clerk read the ordinance title only:

AN ORDINANCE ASSESSING A FIVE MILL TAX AGAINST THE REAL AND PERSONAL PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF ARKADELPHIA, ARKANSAS, FOR THE TAXABLE YEAR 2014 COLLECTIBLE IN 2015: AND FOR OTHER PURPOSES

Director Calhoun made the motion seconded by Director Jaeger to place the ordinance on its third and finally reading title only in the next regular scheduled meeting. **The motion passed unanimously on a roll call vote.** 

# CONSIDER BIDS FOR 1 NEW 2015 ¾ TON 4 WHEEL DRIVE EXTENDED CAB TRUCK-STREET DEPARTMENT

Mr. Myers, Street Superintendent, stated an ad was placed in the *Arkansas Democrat Gazette* only one bid was received and it was as follows:

BIDDER	LOCATION	AMOUNT
Gildner Ford	Arkadelphia, AR	\$23,205

The State Bid Contract for this vehicle is \$23,618.50. Mr. Myers presented the one bid received to the Board of Directors and recommended awarding the bid to Gildner Ford in the amount of \$23,205. Director Calhoun made the motion seconded by Director Jones to award the bid to Gildner Ford. The motion passed unanimously on a roll call vote.

# CONSIDER RESOLUTION TO ACCEPT FAA GRANT TO UPDATE MASTER PLAN

Mr. Bolt stated that this grant will allow the city to provide master planning as required by the FAA. The current master plan is about 15 years old. An update will provide new development items and an updated Airport Layout Drawing. The city recently amended our contract with Garver to include the creation of a set of Rules and Regulation for our airport. This is a \$150,525.00 FAA grant. Arkansas Department of Aeronautics will provide the 10% match to provide 100% funding. Staff is recommending approving the resolution of acceptance of the grant and to authorize the city manager to execute the agreement. Director Rudolph made the motion seconded by Director Jaeger to approve the resolution of acceptance and to authorize the city manager to execute the agreement. The motion passed unanimously on a roll call vote.

# CONSIDER RESOLUTION TO ACCEPT FAA GRANT FOR AIRFILED PERIMETER FENCING-PHASE 2 CONSTRUCTION PROJECT

Mr. Bolt stated this grant will allow the city to completely enclose the airport and improve safety. A detailed project description is given in the next agenda item. This is an \$189,932.00 FAA grant. Arkansas Department of Aeronautics will provide the 10% match to provide 100% funding. Staff is recommending approving acceptance of the grant and to authorize the city manager to execute the agreement. Director Calhoun made the motion seconded by Director Jones to approve the resolution of acceptance and to authorize the city manager to execute the agreement. The motion passed unanimously on a roll call vote.

# CONSIDER BIDS FOR THE AIRFILED PERIMETER FENCING PHASE 2 CONSTRUCTION CONTRACT

Mr. Bolt presented an exhibit which shows the overall scope of work for the Airfield Perimeter Fencing – Phase 2 Project. The project includes the installation of approximately 7,400 linear feet of chain-link fence, mainly along the southwest side of the airfield property and around the wind cone on the east side of the airfield. The project also includes rehabilitation of the two existing automatic sliding gates, converting the dual, manual swing gate to an automatic sliding gate, installation of approximately 160 linear feet of ditch structure, where the fence crosses existing drainage ditches, and some minor clearing and grubbing. Staff opened four bids for the project. They are as follows:

BIDDER	LOCATION	BID AMOUNT
Nichols Landscape Co.	Stephens, AR	\$161,286
Titan Fence & Access Controls, Inc.	Alexander, AR	\$172,100
United Fence & Construction Co., Inc.	N. Little Rock	\$178,603
Bill's Fence Co.	Cabot, AR	\$206,946

City Board of Directors Meeting September 16, 2014 Page 3 of 6

The low bidder was Nichols Landscape Company at \$161,286. The Engineer's estimate was \$240,900. Garver has experience with Nichols on previous projects at other facilities and recommends awarding the contract to them. The Contractor is ready to start. Staff anticipates them commencing construction the week of September 29 – October 3, 2014. The contract time is 70 calendar days, estimated completion is around the end of November or early December. This is a 90/10 FAA grant and the Arkansas Department of Aeronautics will provide the 10% match. Staff is recommending awarding the Airfield Perimeter Fencing – Phase 2 construction contract to Nichols Landscape Company in the amount of \$161,286 and to authorize the city manager to execute the contract. Director Calhoun made the motion seconded by Director Jaeger to accept staff recommendation. The motion passed unanimously on a roll call vote.

## CONSIDER BIDS FOR THE YSC IMPROVEMENTS

Mr. Volz, Parks Director, stated the City received one bid for this project in the amount of \$1,995,200.13. After negotiating with the contractor we have a contract that will substantially complete the Youth Sports Complex. The ball field project pod consists of a 3 field pod with 2 softball fields, 1 baseball field, a concession/restroom/dressing room building and associated components that will make for a turnkey operation. Also in the project is: 1) completion of the majority of original parking layout, 2) landscaping 3) irrigation for inside the fields and for trees. One major component that we had as an add on was to concrete the plaza at fields 1-4. We will not be able to accomplish that goal. Staff does have a slight amount of funds set aside for contingency. If at the end of the project those funds remain available I would recommend reviewing the needs of the baseball association for any improvements to fields 1-4 or to address the need for a new restroom at Feaster Park. The negotiated bid is \$1,634,933.64. APS cost is \$360,266.49 and the City's cost is \$1,285,522.64. The Contractor is ready to start construction. Some portions of the contract are based on unit pricing and the final cost will vary based on the actual units installed. This is a 120 day contract including rain days. There is a \$350 dollar per day liquidated damages penalty. Staff is recommending approval of the contract with Shields & Associates and to authorize the city manager to execute the contract. Director Jones made the motion seconded by Vice Mayor Gosey to accept staffs' recommendation. The motion passed unanimously on a roll call vote.

#### MANAGER'S REPORT

- Animal Control is reviewing potential improvements of our facilities and operations. The
  key will be how to best fund those improvements. They are reviewing a Glenwood
  ordinance that imposes a fee on the water bill.
- I would like to ask the Animal Control Supervisor to speak about a recent in house rule change.

Arron Bopp, Sanitation and Animal Control Supervisor, brought the Board up to date on some activities and changes in the Animal Control Department. Due to a misinformation posting on Facebook, volunteers will no longer be allowed to take photos of animals.

- The city lost a police cruiser last week and the officer is off work for 4 to 6 weeks due to
  a broken hand. The officer was not at fault and the insured is responsible for all costs
  associated with this accident.
- Ouachita River Bridge update: Staff is working with AHTD to have an agreement ready for a land swap in order to allow for the placement of the new bridge.

City Board of Directors Meeting September 16, 2014 Page 4 of 6

- Staff has a pre-construction meeting this week for the WP Malone tank repainting project.
- Staff is in negotiations with Redstone for the Ag pad relocation project.
- The 2014 Sign Ordinance Review Subcommittee met on 9/9/14. All members were present during the almost two-hour meeting. All members were vocal and supportive of the ordinance and were not in favor of changing it. Reasons for keeping the ordinance intact included: the overall benefit to the City from attracting tourism and jobs; safety, functionality, and appeal; and it's good for the City as a whole. Staff requested to draft a change to the materials included in temporary signs definitions. Another subcommittee meeting will be held to forward a recommendation to the Planning Commission.
- The Street Department is working on paving the north half North15th Street.
- The Street Department will be removing the building on Austin Street as soon as their work schedule allows. I am hopeful that this will occur before the next Board meeting.
- I am working with our economic development team on a potential local business expansion.
- Judge Daniel contacted me concerning sanitation issues and has invited me to work with him on future plans.
- Staff has started the budgeting process with the goal of presenting a budget to the Board of Directors before the Thanksgiving Holiday.

### **ROUTINE BUSINESS**

Jason Jones, Ward 1-No Report.

**Dick Rudolph, Ward 2-** He questioned Mr. Bolt when the highway department was going to move the Farrell Gas Company. Mr. Bolt said he did not know. Rudolph asked when the parking places were going to be removed by the highway department on 6<sup>th</sup> Street. Mr. Bolt stated the District Engineer had told him it would be put on the "list". Rudolph wanted to remind everyone that there is a leash law in Arkadelphia and it was in place for the safety of other animals and people.

Scott Byrd, Ward 3-Absent.

Julian Jaeger, Ward 5-He inquired about if Pine Street is on the highway departments schedule to be widened. Mr. Bolt reminded him that in the 2013 Retreat the Board voted as a whole to hold up on requesting a tax to improve Pine Street due to the fact the Economic Development Tax was up for renewal and that tax would be going before the people. Vice Mayor Gosey stated he agreed 100% with Director Jaeger about the Pine Street Improvements and the sidewalk repair and installation but also reminded Director Jaeger that in that same meeting it was a consensus of the Board to "finish what we started" and with tonight's vote to complete the YSC the Board is moving in that direction. He continued by saying that the Pine Street Improvements are on the list and will be moved up higher to the top with the completion of the projects. Jaeger went on to say the City should focus on infrastructure, he suggested doing some sidewalk repair or installation each quarter.

James Calhoun, At Large Director-He commended the Fireman for their efforts in the recent Gathright Building. All those businesses have been relocated and the walls will be taken down tonight and a re-build process will start soon. He enjoyed the fair and believed there was a large turnout. He will be attending a meeting with the Ouachita River Commission in Camden and they are interested in maybe helping with the Old Bridge preservation. He stated that Director Byrd had safely made it to Grand Junction, CO. His number is 25 and he is 62 out of 101.

Roland Gosey, Vice Mayor, Ward 4-No Report.

City Board of Directors Meeting
September 16, 2014
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Mayor Hollingshead, Mayor-He thanked everyone for coming and reminded all to sign the sign in sheet.

## **ADJOURNMENT**

There being no more business to discuss, Director Rudolph made the motion seconded by Director Jaeger to adjourn. The motion passed unanimously and the meeting adjourned at 6:10 p.m.

C. T. Hollingshead, Mayor	
Rendi Currey, City Clerk	-,===

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## REGULAR CALLED MEETING BOARD OF DIRECTORS

**Boardroom** 

**September 16, 2014** 

5:30 p.m.

Harley Martinelli Mike Volz Kenny Myers Beverly Myers Julie Winfrey Gerald Browning Deborah Sesser David Sesser Henry Wilson Stephen Bell Joann Nelson City Board of Directors Meeting September 16, 2014 Page 6 of 6

## REGULAR CALLED MEETING BOARD OF DIRECTORS

**Boardroom** 

**September 16, 2014** 

5:30 p.m.

Harley Martinelli Mike Volz Kenny Myers Beverly Myers Julie Winfrey Gerald Browning Deborah Sesser David Sesser Henry Wilson Stephen Bell Joann Nelson

### **ORDINANCE 0-14**

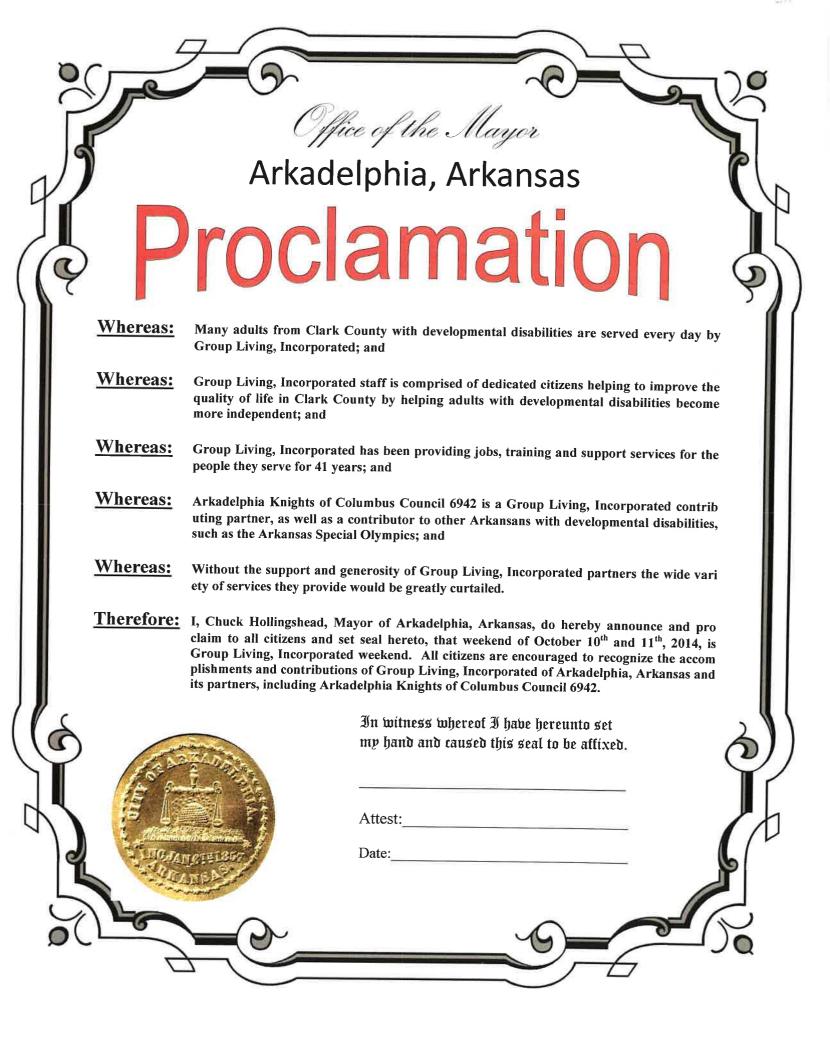
AN ORDINANCE ASSESSING A FIVE MILL TAX AGAINST THE REAL AND PERSONAL PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF ARKADELPHIA, ARKANSAS, FOR THE TAXABLE YEAR 2014 COLLECTIBLE IN 2015 AND FOR OTHER PURPOSES

BE IT ORDAINED BY THE CITY BOARD OF DIRECTORS OF THE CITY OF ARKADELPHIA, ARKANSAS:

**Section 1.** That a tax of five (5) mills on the dollar is hereby levied by the City Board of Directors of the City of Arkadelphia, Arkansas on all the real and personal property within the corporate limits of the City of Arkadelphia, for the taxable year 2014, collectible in 2015.

**Section 2.** That a certified copy of this ordinance be delivered by the City Clerk to the County Clerk of Clark County, Arkansas to be certified to the Quorum Court.

PASSED ON THEDAY OF	, 2014.
	APPROVED:
	C. T. Hollingshead, Mayor
ATTEST:	
Rendi Currey, City Clerk	





# It's a great place to call home!

Arkadelphia Fire Department Fire Chief Ricky Arnold 610 Caddo Street Arkadelphia, AR 71923 870-246-9354

To: Arkadelphia Board of Directors and Jimmy Bolt, City Manager

**Date:** 10/02/14

Re: Consider Bid for a 2015 Tahoe Special Service Vehicle 4 X 4

An ad was advertised and a bid was received, opened, and read publicly on October 2, 2014. Only one bid was received and it is as follows:

COMPANY	LOCATION	AMOUNT				
Gildner	Arkadelphia	\$35,759.55				

This vehicle was budgeted in the amount of \$50,000. This is \$14,240.45 less than the budgeted amount. This amount is also the state contract amount. This vehicle will be purchased from the Act 833 monies collected through insurance turn back.

Staff recommends awarding the bid to Gildner's in the amount of \$35,759.55 for the 2015 Tahoe Special Service Vehicle 4 X 4.



Office of the City Manager 700 Clay Street, Arkadelphia, Arkansas 71923 Phone: (870) 246-9864

To:

Arkadelphia Board of Directors

cc:

Ed McCorkle

From:

Jimmy Bolt, City Manager

Date:

10-1-2014

Re:

Consideration of Change Order #2 Nichols Landscape Co. Contract.

Youth Sport Complex Phase III

At the request of the Arkadelphia Public Schools a change order has been requested. They are requesting a different backstop on the Baseball Field. The cost for the new backstop pad for the baseball field will be an additional \$7,732.00. It will be blue in color with an Old English "A" logo in the back. It will cover the backstop behind home plate and both wing walls. This has a 5 year warranty against fading. Our Engineers are requesting that 24 weep holes be placed in the backstop wall. This will cost an additional \$800.00.

APS has committed to fund the Backstop padding and the City will cover the cost of the weep holes.

Staff recommends approving YSC Phase III Change Order #2 with Nichols Landscape Co., Inc. in the amount of \$8,532.00 for a total contract price of \$72,986.82

# **CHANGE ORDER**

(Instructions on reverse side)	No. 2							
PROJECT ARKADELPHIA YOUTH SOFTBALL SPO (FIELD FENCING FOR 360' BASEBALL	FIELD) - LR14-5714							
DATE OF ISSUANCE 09-25-2014 EFFE	CTIVE DATE. 99-49-2014							
OWNER. City of Arkadelphia, AR								
OWNER's Contract No. LR14-5714	•••							
CONTRACTOR. Nichols Landscape Co., Inc.	ENGINEER McClelland Consulting Engineers, Inc.							
You are directed to make the following changes in the	Contract Documents.							
Description: Revision of location of perimeter fencing to accord with addition of 'weep holes'/block-outs in the backstop wall vinyl wrapped poly wall pads, colored blue with an Old I	original field design ('dog leg' in perimeter along both foul lines), and the to facilitate drainage. Replace 3/8" rubber matting on the backstop wall with English 'A' logo to represent Arkadelphia.							
Reason for Change Order: Request of Owner & Arkadelphia	Public Schools,							
Attachments: (List documents supporting change) LR1	4-5714 Drawing S1;Drawing 3, Revision 2; Drawing 4, Revision 2.							
CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIME:							
Original Contract Price	Original Contract Times							
\$ 51,754.82	Substantial Completion: 60 days  Ready for Final payment: 60 days  days or dates							
Net changes from previous Change Orders No. 1 to No. 2	Net changes from previous Change Orders No. 1 to No. 2							
\$	N/A							
	days							
Contract Price Prior to this Change Order	Contract Time Prior to this Change Order							
\$64,454.82	Substantial Completion: 60 days  Ready for Final Payment: 60 days							
8	days or dates							
Net Increase (decrease) of this Change Order	Net Increase (decrease) of this Change Order							
\$ 8,532.00 increase	N/A days							
Contract Price with all approved Change Orders	Contract Time with all approved Change Order							
€ 72,986.82	Substantial Completion: 60 days							
<b>.</b>	Ready for Final Payment: 60 days  days or dates							
RECOMMENDED: APPROVED:	ACCEPTED:							
By:By:	r (Authorized Signature)  By:  Contractor (Authorized Signature)							
Date:	Deter							



Office of the City Manager 700 Clay Street, Arkadelphia, Arkansas 71923 Phone: (870) 246-9864

To:

Arkadelphia Board of Directors

cc:

Ed McCorkle

From:

Jimmy Bolt, City Manager

Date:

10-1-2014

Re:

Consideration of Bids for the Relocating of the AG Pad at the

Arkadelphia Airport.

I have attached an exhibit which shows the overall scope of work for the Ag Pad Relocation Project. The project includes constructing approximately 12,000 cubic yards of select fill embankment so that a 20' wide gravel access road can be constructed to provide truck access to a relocated agricultural operations pad at the south end of the parallel taxiway. The relocated ag pad will be approximately 100' by 100' and constructed of hot mix asphalt pavement.

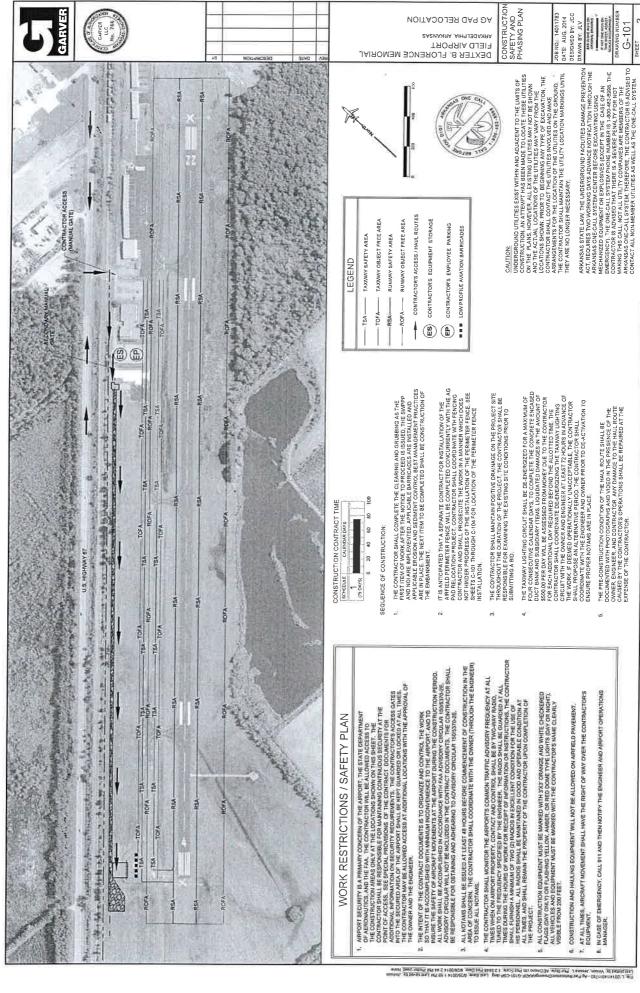
Staff opened three bids for the project, which included four separate schedules. The low bidder was Redstone Construction Group at \$493,541.65 for Schedule 1. The Engineer's estimate for Schedule 1 was \$407,340. Since Redstone's bid was above the allotted budget and Engineer's Estimate. Our engineering firm negotiated with them so a contract within the allotted budget could be awarded. The negotiations included the following work items:

- Using select fill under the road way and 1' shoulder on each side of the road only. The remainder of the embankment will be constructed using material from the striping operations.
- The side slopes of the embankment will tie to the existing grade at 4:1 slopes.
- Reducing the thickness of the aggregate access road from 8" to 4".
- Clearing and grubbing will not be included Redstone's contract. Clearing and grubbing of the same area was included on Nichols Fencing Contract.

The Engineer has experience with Redstone on previous projects at other facilities and recommend award of the contract to them. I have attached the project bid tab, the negotiated bid tab, as well as a recommendation of award letter.

The Contractor is ready to start and the contract time is 75 calendar days, so I would estimate them to finish up around the end of December or early January.

Staff is recommending approval of the Contract with Redstone Construction Group to construct the ag pad relocation project and to authorize the city manager to execute the agreement.



# CITY OF ARKADELPHIA (DEXTER B. FLORENCE MEMORIAL FIELD AIRPORT) AG PAD RELOCATION NEGOTIATED BID TABULATION (SCHEDULE 1) BID OPENING: SEPTEMBER 4, 2014 AT 2:00PM

			AMOON	\$79,500,00	\$65,450.00	\$17 940 00	000000000000000000000000000000000000000	00.020,000	\$8 706 00	0000	00.00	\$138,450.00	\$5,000.00	\$19,100.00	\$8,979,00	\$2,200,00	1000
NEGOTIATED BID		NEGOTIATED NEGOTIATED	UNII PRICE	\$79,500.00	\$7.00	\$13.00	623 00	0000	\$8,700,00	\$32 100.00	644 50	00.116	\$20.00	\$19,100.00	\$61.50	\$550.00	24 000 50
		NEGOTIATED	T I I I I I I		9,350	1.380	1 340	2.	-	0	42.040	050	007	-	146	4	0
NSTRIBUTION	. INC	TN/ IOWA	The country	\$81,802,55	\$112,200.00	\$17,940.00	\$30,820,00		\$8,700.00	\$32,100.00	\$163 300 00	00.000.00	93,000,00	919,100,10	\$8,979,00	\$2,200.00	00 000 114
REDSTONE CONSTRUCTION	GROUP, INC	UNIT		\$81,802.55	\$12.00	\$13.00	\$23.00		\$8,700.00	\$32,100.00	\$11.50	420.00	\$40 400 4D	964 50	00,100	\$550.00	\$1,900,00
BID OPENING: SEPTEMBER 4, 2014 AT 2:00PM	STIMATE	AMOUNT	100,000,000	\$20,000.00	\$112,200.00	\$17,940.00	\$50,920.00	44 000 00	27,000,000	\$12,000.00	\$142,000.00	\$5,000,00	\$15,000,00	644 600 00	00.000.00	24,000,00	510 800 001
	ENGINEER'S ESTIMATE	UNIT	0000000	\$20,000,000	\$12.00	\$13.00	\$38.00	000000	00.000,78	\$12,000.00	\$10.00	\$20.00	\$15,000,00	\$80.00	6200.00	00000	00'008'19
	J	ESTIMATED QUANTITY			9,350	1,380	1,340	,	-		14,200	250	-	146	4		٥
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BID OPENING: 5		DESCRIPTION	Site Preparation	Annianala Race Course (Clase 7, 0"	Thickness)	Aggregate Base Course (Class 7, 9" Thickness)	3.5" Thick ACHM Surface Course (1/2" [12.5 mm])	SS-300-5.1 Electrical Modifications	Commence of Contract	Cleaning and Glubbing	Embankment in Place	Unsuitable Excavation	Temporary Erosion Control	18 inch RCP Class V	Concrete End Sections	Conding	Second
	C L	NO.	SS-120-3.1	Т	SS-140-5.2	SS-140-5.3	SS-160-5.1	SS-300-5.1	0 154 4 4	1		P-152-4.8	P-156-5.1	D-701-5.1	D-701-5.2	T.001.5.1	-
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\$407,340.00

TOTALS

\$493,541.65

\$387,549.00

I hereby certify that this is a true tabulation of the negotiated unit prices and negotiated quantities.

Ogelow Cheer

Jordan Culver - AR Registered Professional Engineer # 14751

