

REGULAR CALLED MEETING BOARD OF DIRECTORS

Boardroom

November 17, 2015

5:30 p.m.

AGENDA

1. Call to Order Mayor James Calhoun
2. Invocation
3. Consider Minutes from the November 3, 2015 Regular Board of Directors Meeting
4. Consider Renaming Pine Street to Dr. Martin Luther King Jr. Blvd
5. Presentation of Storm Drain Awareness by AHS Students
6. Presentation of the 2016 Proposed Budget
7. City Manager's Report
8. Future Agenda Items
9. Routine Business
10. Adjournment

MEMO

TO: CITY BOARD MEMBERS
FROM: CITY MANAGER JIMMY BOLT
SUBJECT: AGENDA November 17, 2015

Items 1-3: Self-Explanatory

Item4: During the last meeting Director Nelson made the motion seconded by Assistant Mayor Rudolph to place the item of renaming Pine Street to Dr. Martin Luther King Jr. Blvd on the next agenda. The motion passed unanimously on a roll call vote.

Item 5: Per attached memo there will be several High School students giving a brief power point presentation on the importance of maintaining pollutant free storm water drainage systems.

Item 6: Per attached memo the City Manager will present the proposed 2016 budget.

Items 7-10: Self-Explanatory

**REGULAR CALLED MEETING
BOARD OF DIRECTORS**

Boardroom

November 3, 2015

5:30 P.M.

MEMBERS:

Jason Jones, *Ward 1 Director*
Dick Rudolph, *Ward 2 Director, Assistant Mayor*
Scott Byrd, *Ward 3 Director*
Joann Nelson, *Ward 4 Director*
Julian Jaeger, *Ward 5 Director*
Julie Winfrey, *Ward 6, At Large Director*
James Calhoun, *Ward 7, Mayor*

OTHERS:

Jimmy Bolt, *City Manager*
Rendi Currey, *City Clerk*
Jamal Brown, *Press*

(see attached list)

CALL TO ORDER

Mayor Calhoun called the meeting to order at 5:30 p.m.

INVOCATION

Director Jones

APPROVAL OF MINUTES

A motion was made by Director Winfrey seconded by Director Jaeger to approve the minutes from the October 20, 2015 regular Board of Directors meeting. The motion passed with a roll call vote and the vote was as follows:

Jason Jones	"Aye"	Scott Byrd	"Aye"
Joann Nelson	"Aye"	Julian Jaeger	"Aye"
Julie Winfrey	"Aye"	Dick Rudolph	"Aye"
Mayor Calhoun	"Aye"		

CONSIDER 2016 REAL PROPERTY INSURANCE BID

Mr. Bolt stated an invitation to bid was published in the *Daily Siftings Herald* and bid results were opened and read publicly on October 30, 2015 at 10:00 a.m. The results are as follows:

BIDDER	LOCATION	BID PRICE
Alliance	Arkadelphia	\$44,500.00

Only one bid was received. This bidder has had the City's Real Property Insurance in the past. Staff recommends formal Board approval of Alliance Insurance Group in the amount of \$44,500.00 for the real property insurance for 2016. Director Jones made the motion seconded by Director Jaeger to accept the bid from Alliance Insurance for the 2016 Real Property Insurance in the amount of \$44,500.00. **The motion passed unanimously on a roll call vote.**

CONSIDER TRASH BAG BIDS

Sanitation Supervisor, Aaron Bopp stated the annual bids for supplying residents with trash bags have been received and reviewed. Ads were placed in the state paper and faxed to a list of vendors; the bids that were received were opened on September 29th, 2015. The bid results are as follows:

BIDDER	LOCATION	BID PRICE	MEETS SPECS	Total with sales tax	Alternate Bid
Dyna Pak Corporation	Lawrenceburg, TN	\$214 per M	Yes	\$186,608	No
Central Poly Corporation	Linden, NJ	\$98.40 per M (black) \$103.35 per M (clear)	No-Thin	\$87,963	No
Interboro Packaging Corporation	Montgomery, NY	A) \$181.98 per M black & \$192.22 per M clear B) \$146.34 per M black & \$155.32 per M clear C) \$107.32 per M black & \$112.48 per M clear	A) Yes B) No -Thin C) No-Thin	A) \$163,370 B) \$131,742 C) \$95,833	No
Jadcore, Inc	Brazil, TN	\$90.40 per M (black) \$106.40 per M (clear)	*no drawstring	\$86,350	No
Houston Poly Bag	Tomball, TX	\$95.74 per M Trash Bags only	*no drawstring	\$38,296 Trash Bags only	No
Waste Zero	Raleigh, NC	NONE		\$94,693.75	\$94,693.75

The City of Arkadelphia is continuing efforts to increase recycling. For the 2015 trash bags, we awarded the bid to Waste Zero to help us achieve our recycling efforts. The idea of having a closed drawstring bag to be able to recycle in all-weather events has paid off which is reflective in our recycling tonnage per month staying steady now and our Friday route has had a noticeable increase in residents recycling. Also, the closed drawstring bag has proven to be safer in regards to our employees by not having trash fall out of the bags and on them while working. The voucher system was an effort to ensure that residents would be able to receive their bags and not be stolen off their porch. As with any change in a system that has been in place for many years, there will be hiccups along the way and the current system we are using now is no different. Our partnership with Wal-Mart and Brookshires have been strained in which they no longer wish to participate in this public service of exchanging vouchers from residents for rolls of bags. Our partnership with Hardmans is still strong and they wish to continue helping us with our program. With that in mind, we must again make a change on how we are able to distribute bags to residents. We again no longer wish to “throw” bags door to door as that has proven to be very wasteful in the amount of bags that were thrown with theft of bags from doorsteps and overthrowing to residents/businesses that should not have received them. We will use the parking lot of the City of Arkadelphia Recreation Center for a week-long event to redeem vouchers. The idea would be that residents can come drive through and redeem vouchers at the Recreation Center from Monday through Saturday of extended hours of 7am-7pm. Those residents that were not able to make it during those extended hours can redeem the vouchers at Hardmans or the Water Office during their normal operating hours. For those that do wish to purchase additional bags can do so at (Hardmans-PENDING Barcode work around) or the Water Office.

Staff has had conversations with Waste Zero about the concerns of a few citizens about the bags being thin and ripping. We have purchased a micrometer and did measure the bags to verify if the thickness that Waste Zero specified held true. Through our measurements, there were bags that were under Waste Zero's specified thickness. Staff has addressed that with them in which they have stated they will fix the problem with quality control in the factory. Keeping drawstring bags for the safety of our employees and to pick up recycling in all-weather events, we have narrowed the options down to two bag vendors which are in the chart provided. We have also outlined suggestions for the coming years to achieve our recycling goals and to avoid future sanitation rate increases. Staffs' recommendation is the city continues with Waste Zero as the provider of vouchers and bags for the year 2016.

2015 Bag Bid Options			
<u>Option 1*</u>		2016	<u>Option 2*</u>
Waste Zero			Central Poly
\$94,693.75			\$87,963
			(Total Cost \$94,275)
2 rolls of 25 black (trash) 3 times a year			1 roll of 25 black (trash) 3 times a year
1 roll of 25 clear (recycle) 3 times a year			1 roll of 25 clear (recycle) 3 times a year
Total of 225 bags per year			Total of 150 bags per year
Current system in place			Would require us to create and mail vouchers for an additional cost \$460 for 15 reams of paper, \$301 for ink, \$5,250 for mailing (\$6,312)
No longer pick up clear bags as trash			No longer pick up clear bags as trash
<p>*Both options require a large tent setup at the Recreation Center to redeem vouchers during the initial week of mailing of those vouchers. Hardmans and Water Office will also redeem vouchers.</p>			
2017			
Continue 2016 system and reduce number of bags to 150 per year (25 black trash and 25 clear recycle each distribution) and begin to consider changes for 2018			
2018			
Consider PAYT system by either bags or carts			
Recycle Center			

After the Board reviewed all options Director Byrd made the motion seconded by Director Jaeger to substitute option 2 with the Jadcore bid and change the order to 100 black bags and 50 clear, 800,000 total, and distribute twice a year through the tent set up method. **The motion passed unanimously on a roll call vote.**

CONSIDER HONORING DR.MARTIN LUTHER KING JR.

Mr. Bolt stated this item is on the agenda in an attempt to help our communities solve a long-standing issue that is more than a decade old. We seem to be at a stalemate, but I believe this is an issue that we as a city can and should resolve. Dr. King is best known to all of us as a leader of the Civil Rights Movement that culminated in the passage of the Civil Rights Act of 1964 and the 1965 Voting Rights Act. Dr. King was awarded the Nobel Peace Prize in 1964. He is widely regarded as America's pre-eminent advocate of nonviolence and one of the greatest nonviolent leaders in world history. The Mayor and I were asked to advocate for the renaming of Pine Street to honor Dr. King. We did agree to place the item on the agenda, but I expressed my opinion that it is against my better judgment, so I have chosen not to. There has been no desire expressed in building a community-wide consensus, so I am recommending that the Board of Directors honor Dr. King in a meaningful manner. I am sure there are many other meaningful ways to honor Dr. King. The Board may want to assign a 3 member subcommittee to bring forward possible solutions to the entire board.

CITY MANAGER'S REPORT

- I've been requested to speak about the fact that no one should be sweeping or blowing leaves down storm-drains, it clogs them up. We do have Ordinance O-02-03, it states, the use of any stream or drainage way for the purpose of throwing or placing of stumps, brush, litter, rubbish, or any other liquid or solid material within or along the banks of any such stream or natural drainage way, unless required permits have been obtained. A person convicted of a violation of this ordinance shall be punished by a fine not exceeding five hundred dollars (\$500.00), or double such sum for each repetition thereof.
- Your September Financial report is at your desk.
- Staff continues to work on budget preparation. I am hopeful to have a copy of the budget to you before the next board meeting. I do plan to make a presentation at our next regular meeting.
- Staff will begin working to finalize the construction of the Arkadelphia Code of Ordinances when the budget process is complete.
- This Thursday the Airport Committee will be meeting to review a proposal to study the drainage needs at the airport.
- The Water Utility will present a draft budget to the committee to gain feedback.
- The Safe Trick or Treat event at the Rec Center was a huge success and I would like to thank all staff that participated in it.
- I am very pleased to announce that Arkadelphia has been chosen as one of twelve communities to receive the 2015 Arkansas Volunteer Community of the Year Award.

FUTURE AGENDA ITEMS

Director Nelson made the motion seconded by Assistant Mayor Rudolph to place the item of renaming Pine Street to Dr. Martin Luther King Jr. Blvd on the next agenda. **The motion passed unanimously on a roll call vote.** Mr. Bolt asked if the Board would be needing any documents prepared before the next meeting and he was told no. Directors Byrd and Nelson agreed to work together to create a committee.

ROUTINE BUSINESS

Jason Jones, Ward 1- He wished the 9th grade Badgers good luck tonight. He also hopes to resolve the MLK issue.

Scott Byrd, Ward 3- He agreed with Director Jones.

Joann Nelson, Ward 4-She stated thee would be benefit basketball games played November 12 at the High School and she would be refereeing and invited everyone to come out.

Julian Jaeger, Ward 5-He stated he would be having a forum on November 10 at 6 p.m. at the Rec Center. He announced a storm drain being run over and broke in his neighborhood. He asked about the signs advertising shopping in Hot Springs. He wants those to disappear. He also said the sidewalks on Caddo are looking great.

Julie Winfrey, Ward 6 Director at Large-She stated that there will be a Veteran's dinner on November 14 at the Fair Grounds. She also announced that citizens can fill out a form at the Enrichment Center to receive a Thanksgiving box.

Dick Rudolph, Ward 2 Assistant Mayor-He would like for the City Manager to look into getting the rest of the money from the County from City property taxes. He stated that tonight the Board made a step and now have a place to start.

James Calhoun, Mayor-He stated that the 9th Grade Badgers will be playing at 7pm at Badger Stadium against Nashville both teams are undefeated.

ADJOURNMENT

There being no more business to discuss, Assistant Mayor Rudolph made the motion seconded by Director Jones to adjourn. **The motion passed unanimously and the meeting adjourned at 6:57 p.m.**

James Calhoun, Mayor

Rendi Currey, City Clerk

**REGULAR CALLED MEETING BOARD
OF DIRECTORS**

Boardroom

November 3, 2015

5:30 p.m.

Harley Martinelli

Al Harris

Jason Nelson

Jason Jackson

Nancy Anderson

Jennifer Story

Sherrell Nelson

Aaron Bopp

Chuck Fitzsimmons

Joe Palmere

Henry Wilson

Johnathon Boyce

Yolanda Lawston

Moss Roy

Mary Ross



GRANTS - RESEARCH

700 Clay Street • Arkadelphia, Arkansas 71923

Ph: (870) 246-9864 • Fax: (870) 246-1813

To: Jimmy Bolt, City Manager

CC: City of Arkadelphia Board of Directors, City Clerk

From: Nancy Anderson, Director of Grants and Research

Date: November 9, 2015

Subject: AHS Student Storm Drain Awareness Presentation

In connection with the city's Storm Drain grant, Mrs. Becky Morgan from the high school gave her Physical and Environmental Science students an assignment to do a power point presentation that would educate and build awareness on the importance of maintaining pollutant-free storm water drainage systems.

Kayla Goshen, Heather Jester and Madison House will be joined by their fellow classmates when they give their presentation to the City Board and television viewing audience.



Office of the City Manager
700 Clay Street, Arkadelphia, Arkansas 71923
Phone: (870) 246-9864

To: Arkadelphia Board of Directors
cc: Ed McCorkle
From: Jimmy Bolt, City Manager
Date: 11-13-2015
Re: Proposed 2016 Budget

I want to thank the Board and Department Heads for the cooperative efforts in developing a working budget for 2016. We began our review in the August 2015 retreat, with the Board coming to a consensus to continue the programming in place and if funds allowed we would budget for two drainage projects and address some Police department fleet needs. I believe we were able to include all priorities given to us by the Board of Directors at the summer retreat. Department Heads were reasonable in their requests. I want to thank everyone for making this endeavor a success.

I would like to provide you a summary of significant changes, and they are:

All Departments: No increase in healthcare for 2016.

Airport: Completion of FAA projects, fencing and Master Planning; Commercial Hangar; fuel farm expenses increase. HSU will no longer manage our Airport. The budget for 2016 set a frame work with the city managing the day to day operations. Until we have a couple of years of experience managing the airport I budgeted to be our best educated estimates.

Animal Control: None

Aquatic Park: None.

Building: Succession Planning: Changing one part time personnel to a full time position. This will create a 3 person Department for about 2.5 years.

Community and Special Events: Concession responsibilities moved to this department.

Fire: Planning and bidding pumper truck for purchase in 2016, Includes short term financing.

General Gov: New carpet for Town Hall.

Grounds: Possible use to cemetery funds to offset cost of maintaining

Parks: Concessions responsibilities deleted. Additional expenses for new girls' softball pod.

Police: Succession Planning. Fleet updates using short term financing.

Sanitation: Continuing the developing an effective mixed paper recycling program.

Street: Options will be provided for the Board to decide if a milling machine should be purchased or if those funds should be used to micro seal streets.

Water: Succession Planning. Implementation of Master Plan, in particular water treatment improvements and a sewer pump station. Utilization cash on hand and long-term financing for projects to provide the highest quality water we can and to work to eliminate the possible of boil orders due the raw water turbidly issues.

New for 2016

Housing Fund:

Self-Help housing program 100% funded through a Rural Development grant.

Storm Water Utility:

The introduction of a storm water utility provides a setting for a conversation on the subject and includes a possible funding idea. The department is funded for the two drainage project designated as a priority by the Board of Directors during the summer retreat. For now I will serve as the department head for the two projects.

In closing it is my intent to present an overview and delivering the proposed budget to you at the November 17, 2014 Board meeting with the anticipation of adopting a budget resolution during the December 15, 2015 Board meeting.

**Information
Only**

To: Jimmy Bolt, City Manager

From: Al Harris, Chief of Police



Date: November 2, 2015

Subject: Police Department Activity Report for Month of October 2015.

Please find reports for Traffic and Misdemeanor Arrests, Prisoner Transports, Community Service Hours, Accident Investigations, Felony Cases, Fuel/Mileage Report, Dispatch Activity, and Code Enforcement Report for the month of October 2015.

ARKADELPHIA POLICE DEPARTMENT

OCTOBER 2015

Traffic Offenses	Current Month	Year To Date	Last Year (: 2014)
Speeding	14	123	267
Reckless Driving	0	2	3
Fail To Yield	0	10	8
Wrong Way One Way	0	0	0
Control Devices	6	46	108
Hazardous Driving	0	21	31
Vehicle License	1	67	86
Drivers License	14	180	201
Follow Too Close	0	1	2
Illegal Passing	0	4	9
Illegal Left Turn	1	2	7
Accidents Investigated	47	359	293
Parking Tickets	11	63	97
No liability Insurance	15	184	234
No Seat Belt	3	195	47
Others	13	191	228

Criminal Offenses

D.W.I.	2	23	20
Public Intoxication	4	69	63
Poss. Alcohol	6	21	25
Battery	2	34	50
Disorderly Conduct	0	34	52
Harassment	4	27	42
Carry Certain Weapon:	0	3	3
Poss. Controlled Sub.	10	50	38
Theft of Property	9	45	61
Poss. Instr. Crime	7	27	22
Others	44	522	375

Prisoner Transport

Miles Driven	20	3514	3333
Time In Transport	28 mins.	72hrs. 23mins.	69hrs. 29mins.

Arkadelphia Police Department Criminal Investigation Division

Monthly Report October 2015

Cases Opened: 9
Cases Closed: 5
Arrests: 4
Agency Assist:

Crimes Reported:

Breaking or Entering	2
Battery – Second Degree	1
Forgery - Second Degree	1
Breaking or Entering	1
Theft of Property	1
Fraudulent Use of Credit Card	1
Residential Burglary	1
Ceiminal Mischief – Second Degree	1

DISPATCH ACTIVITY OCTOBER 2015

DATE	TOTAL LOG ENTRIES	APD	CVPD	HSU	MC	ASP & OTHERS	911	FALSE ALARMS	PHONE CALLS APD	PHONE CALLS CVPD	OFFENSE REPORTS BY DISPATCH
1	216	199	12	3	0	2	3	2	64	0	0
2	261	244	13	4	0	0	5	6	76	0	0
3	194	149	17	13	0	15	4	2	25	1	0
4	162	142	10	10	0	0	2	0	23	0	0
5	230	211	19	0	0	0	3	0	30	0	0
6	302	278	24	0	0	0	3	3	64	1	0
7	238	216	22	0	0	0	4	0	53	1	0
8	198	187	8	1	0	2	6	1	54	2	0
9	220	191	15	1	0	13	3	0	47	2	0
10	260	228	2	0	0	30	6	3	35	0	0
11	101	85	16	0	0	0	4	0	21	0	0
12	257	241	11	5	0	0	9	1	56	1	0
13	180	165	7	8	0	0	2	2	36	0	0
14	169	155	14	0	0	0	1	2	47	0	0
15	247	232	5	4	0	6	5	1	59	0	0
16	243	238	1	2	0	2	3	0	43	0	0
17	258	251	7	0	0	0	2	5	41	0	0
18	99	95	4	0	0	0	2	0	16	0	0
19	208	205	3	0	0	0	3	5	56	1	0
20	355	338	7	10	0	0	8	4	59	1	0
21	195	179	12	4	0	0	4	1	35	0	0
22	228	196	17	15	0	0	2	3	45	0	0
23	212	203	6	1	0	2	8	1	62	1	0
24	224	201	23	0	0	0	3	0	47	1	0
25	153	140	11	2	0	0	3	2	35	0	0
26	265	255	9	0	0	1	2	3	56	1	0
27	246	239	7	0	0	0	4	3	41	0	0
28	286	264	4	18	0	0	6	0	36	0	0
29	246	227	12	6	0	1	6	5	63	0	0
30	205	183	14	5	0	3	4	4	55	2	0
31	213	207	2	0	0	4	5	2	31	0	0
MONTHLY	6871	6344	334	112	0	81	125	61	1411	15	0
YTD	68609	63234	3462	954	196	606	1241	458	13497	96	1