

REGULAR CALLED MEETING BOARD OF DIRECTORS

Boardroom

November 3, 2015

5:30 p.m.

AGENDA

1. Call to Order Mayor James Calhoun
2. Invocation
3. Consider Minutes from the October 20, 2015 Regular Board of Directors Meeting
4. Consider 2016 Real Property Insurance Bid
5. Consider Trash Bag Bids
6. Consider Honoring Dr. Martin Luther King Jr.
7. City Manager's Report
8. Future Agenda Items
9. Routine Business
10. Adjournment

MEMO

TO: CITY BOARD MEMBERS
FROM: CITY MANAGER JIMMY BOLT
SUBJECT: AGENDA November 3, 2015

Items 1-3: Self-Explanatory

Item4: Attached is the only bid received for the 2016 Real Property insurance bid.

Item 5: Per attached memo there is a recommendation for the 2016 Trash Bag Business from the Sanitation Supervisor.

Item 6: Per attached memo the Board will discuss and consider honoring Dr. Martin Luther King Jr. as it sees appropriate.

Items 7-10: Self-Explanatory

**REGULAR CALLED MEETING
BOARD OF DIRECTORS**

Boardroom

October 20, 2015

5:30 P.M.

MEMBERS:

Jason Jones, *Ward 1 Director*
Dick Rudolph, *Ward 2 Director, Assistant Mayor*
Scott Byrd, *Ward 3 Director*
Joann Nelson, *Ward 4 Director (absent)*
Julian Jaeger, *Ward 5 Director*
Julie Winfrey, *Ward 6, At Large Director*
James Calhoun, *Ward 7, Mayor*

OTHERS:

Jimmy Bolt, *City Manager*
Rendi Currey, *City Clerk*
Jamal Brown, *Press*

(see attached list)

CALL TO ORDER

Mayor Calhoun called the meeting to order at 5:30 p.m.

INVOCATION

Assistant Mayor Rudolph

APPROVAL OF MINUTES

A motion was made by Director Winfrey seconded by Director Jaeger to approve the minutes from the October 6, 2015 regular Board of Directors meeting. The motion passed with a roll call vote and the vote was as follows:

Jason Jones	"Aye"	Scott Byrd	"Aye"
Julian Jaeger	"Aye"	Julie Winfrey	"Aye"
Dick Rudolph	"Aye"	Mayor Calhoun	"Aye"

PRESENTATION FROM LINDA RAGSDALE FROM THE OUACHITA CHILDREN'S CENTER

Linda Ragsdale reported to the Board about the Ouachita Children's Center and how they assist children in Clark and Garland Counties.

DISCUSSION OF FORMING A COMMITTEE FOR THE CARPENTER/BLAKEY AWARD

Mr. Bolt stated the Board of Directors voted to place this item on the agenda. The award frame work is:

The Blakely/Carpenter Community Development Award

This award is a great way to bring attention to the tremendous work and innovation that an individual or an organization has done in or for our city.

The Blakely/Carpenter Community Development Award recognizes an Arkadelphia individual or organization whose actions promote the development of Arkadelphia. These characteristics include; an ability to lead others, a desire to enhance the quality of life in our city, the ability to work on housing needs, job creation, recreational opportunities and to help others realize their dreams. This award may also recognize the development and successful implementation of an initiative that promotes a comprehensive community development strategy. A committee structure is recommended for this award. Assistant Mayor Rudolph requested that Mr. Henry Wilson and Flave Carpenter Jr. be asked serve on a committee. Staff will work to

bring back three additional names to serve. Staff recommends the creation of a 5 person community committee to develop and name a Community Development Award and to implement an annual award guidelines and time of award. Director Winfrey made the motion seconded by Assistant Mayor Rudolph to create a 5 person community committee to develop and name a Community Development Award and to implement an annual award guidelines and time of award. **The motion passed unanimously on a roll call vote.**

THIRD READING OF THE 5 MIL ORDINANCE

During the last meeting Assistant Mayor Rudolph made the motion seconded by Director Byrd to place this ordinance on its third and final reading title only. The Mayor called for the Clerk to read and the Clerk read the ordinance title only and the Clerk read:

AN ORDINANCE ASSESSING A FIVE MILL TAX AGAINST THE REAL AND PERSONAL PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF ARKADELPHIA, ARKANSAS, FOR THE TAXABLE YEAR 2015 COLLECTIBLE IN 2016: AND FOR OTHER PURPOSES

Director Byrd made the motion seconded by Assistant Mayor Rudolph to adopt the ordinance. **The motion passed unanimously on a roll call vote.**

CITY MANAGER'S REPORT

- I gave an update about our City 10-20-2015 in morning Rotary Club and the topics included:
 - City is doing well by living within its means
 - Board member announces resignation
 - Pine Street Renaming is still an outstanding issue
 - Sign ordinance implementation
 - Removing old Hospital
 - Sanitation Bags/ Recycling Program
 - Introducing Creating new department/ fund to address Storm Water
 - Street Fund: new highway tax, Sidewalks, More pavement work, Equipment update
 - Airport: HSU has announced they will no longer be our FBO after May 31, 2015 and spoke briefly about: Ag Pad relocation, Fencing project near completion, and Master Planning
 - Utilities: Water Plant improvements and Sewer Pump station
 - Police: Cameras, Tasers and Community Policing
 - Parks: Completed Girls Softball and High School / Babe Ruth Baseball and will start plan this spring. Aquatic Park still doing well, entering 14 year
 - Self Help Housing Grant
- I will be attending a City Manager's meeting later this week.
- Staff continues to focus on the budget process and I have not been able to follow up on the Codification process.
- I want to remind everyone about the Safe Trick or Treat at the Rec Center on Halloween.

FUTURE AGENDA ITEMS

None

ROUTINE BUSINESS

Jason Jones, Ward 1- No report

Scott Byrd, Ward 3- He asked if there were any updates on the old hospital property Mr. Bolt said not any to report. He stated the sign ordinance is not being received well by some businesses. He reported the 4th annual Clinton Street Fall Ball and Haunted Alley will be Thursday – Saturday Halloween weekend.

Joann Nelson, Ward 4-Absent

Julian Jaeger, Ward 5-He stated the Arktoberfest was very well attended and that event was a success and he congratulated all involved.

Julie Winfrey, Ward 6 Director at Large-She stated that Courtyard Gardens would be hosting a fall festival from 4 – 6 on October 28 and Second Baptist would be hosting a truck or treat.

October is breast cancer awareness month and she urged everyone to get a mammogram. The Health Department will be hosting a mass flu clinic on October 30. Clocks fall back November 1. The Christmas Parade will be December 3 at 5 o'clock. The Drainage Art project has extended the deadline to October 30.

Dick Rudolph, Ward 2 Assistant Mayor-No report.

James Calhoun, Mayor-He reminded everyone about the sewer rates being calculated during the months of November – February. Lower your sewer charges by conserving water during these upcoming months.

ADJOURNMENT

There being no more business to discuss, Assistant Mayor Rudolph made the motion seconded by Director Byrd to adjourn. **The motion passed unanimously and the meeting adjourned at 6:17 p.m.**

James Calhoun, Mayor

Rendi Currey, City Clerk

**REGULAR CALLED MEETING BOARD
OF DIRECTORS**

Boardroom

October 20, 2015

5:30 p.m.

Harley Martinelli
Al Harris
Linda Ragsdale
Jason Nelson
Matt Johnson
Jason Jackson
Nancy Anderson
Fred Middleton
Jamar Horton
James Langley
Diana Langley



Office of the City Manager
700 Clay Street, Arkadelphia, Arkansas 71923
Phone: (870) 246-9864

To: Arkadelphia Board of Directors
cc: Ed McCorkle, City Attorney
From: Jimmy Bolt, City Manager
Date: 10/30/15
Re: Consider Bid Results for 2016 Real Property Insurance

The invitation to bid was published in the *Daily Siftings Herald* and bid results were opened and read publicly on October 30, 2015 at 10:00 a.m. The results are as follows:

BIDDER	LOCATION	BID PRICE
Alliance	Arkadelphia	\$44,500.00

Only one bid was received. This bidder has had the City's Real Property Insurance in the past. Staff recommends formal Board approval of Alliance Insurance Group in the amount of \$44,500.00 for the real property insurance for 2016.



Sanitation Department
 267 Hemphill, Arkadelphia, Arkansas 71923
 Phone: (870) 246-1803

To: Arkadelphia Board of Directors
cc: Jimmy Bolt
From: Aaron Bopp, Sanitation Superintendent
Date: 11-3-15
Re: Trash Bag Bids
Attachments: Bid Results

The annual bids for supplying residents with trash bags have been received and reviewed. Ads were placed in the state paper and faxed to a list of vendors; the bids that were received were opened on September 29th, 2015. The bid results are as follows:

BIDDER	LOCATION	BID PRICE	MEETS SPECS	Total with sales tax	Alternate Bid
Dyna Pak Corporation	Lawrenceburg, TN	\$214 per M	Yes	\$186,608	No
Central Poly Corporation	Linden, NJ	\$98.40 per M (black) \$103.35 per M (clear)	No-Thin	\$87,963	No
Interboro Packaging Corporation	Montgomery, NY	A) \$181.98 per M black & \$192.22 per M clear B) \$146.34 per M black & \$155.32 per M clear C) \$107.32 per M black & \$112.48 per M clear	A) Yes B) No -Thin C) No-Thin	A) \$163,370 B) \$131,742 C) \$95,833	No
Jadcore, Inc	Brazil, TN	\$90.40 per M (black) \$106.40 per M (clear)	*no drawstring	\$86,350	No
Houston Poly Bag	Tomball, TX	\$95.74 per M Trash Bags only	*no drawstring	\$38,296 Trash Bags only	No
Waste Zero	Raleigh, NC	NONE		\$94,693.75	\$94,693.75

The City of Arkadelphia is continuing efforts to increase recycling. For the 2015 trash bags, we awarded the bid to Waste Zero to help us achieve our recycling efforts. The idea of having a closed drawstring bag to be able to recycle in all-weather events has paid off which is reflective in our recycling tonnage per month staying steady now and our Friday route has had a noticeable increase in residents recycling. Also, the closed drawstring bag has proven to be safer in regards to our employees by not having trash fall out of the bags and on them while working. The voucher system was an effort to ensure that residents would be able to receive their bags and not be stolen off their porch. As with any change in a system that has been in place for many years, there will be hiccups along the way and the current system we are using now is no different. Our partnership with Wal-Mart and Brookshires have been strained in which they no longer wish to participate in this public service of exchanging vouchers from residents for rolls of bags. Our partnership with Hardmans is still strong and they wish to continue helping us with our program.

With that in mind, we must again make a change on how we are able to distribute bags to residents. We again no longer wish to “throw” bags door to door as that has proven to be very wasteful in the amount of bags that were thrown with theft of bags from doorsteps and overthrowing to residents/businesses that should not have received them.

We will use the parking lot of the City of Arkadelphia Recreation Center for a week-long event to redeem vouchers. The idea would be that residents can come drive through and redeem vouchers at the Recreation Center from Monday through Saturday of extended hours of 7am-7pm. Those residents that were not able to make it during those extended hours can redeem the vouchers at Hardmans or the Water Office during their normal operating hours. For those that do wish to purchase additional bags can do so at (Hardmans-PENDING Barcode work around) or the Water Office.

I have had conversations with Waste Zero about the concerns of a few citizens about the bags being thin and ripping. We have purchased a micrometer and did measure the bags to verify if the thickness that Waste Zero specified held true. Through our measurements, there were bags that were under Waste Zero’s specified thickness. We have addressed that with them in which they have stated they will fix the problem with quality control in the factory.

Keeping drawstring bags for the safety of our employees and to pick up recycling in all-weather events, we have narrowed the options down to two bag vendors which are in the chart provided. We have also outlined suggestions for the coming years to achieve our recycling goals and to avoid future sanitation rate increases.

I will explain our future vision on how to increase our future recycling efforts. This will enable us to hold our costs down.

It is my recommendation that we continue with Waste Zero as our provider of vouchers and bags for the year 2016.

2015 Bag Bid Options		
<u>Option 1*</u>	2016	<u>Option 2*</u>
Waste Zero		Central Poly
\$94,693.75		\$87,963
		(Total Cost \$94,275)
2 rolls of 25 black (trash) 3 times a year 1 roll of 25 clear (recycle) 3 times a year		1 roll of 25 black (trash) 3 times a year 1 roll of 25 clear (recycle) 3 times a year
Total of 225 bags per year		Total of 150 bags per year
Current system in place		Would require us to create and mail vouchers for an additional cost \$460 for 15 reams of paper, \$301 for ink, \$5,250 for mailing (\$6,312)
No longer pick up clear bags as trash		No longer pick up clear bags as trash
<p>*Both options require a large tent setup at the Recreation Center to redeem vouchers during the initial week of mailing of those vouchers. Hardmans and Water Office will also redeem vouchers.</p>		
2017		
Continue 2016 system and reduce number of bags to 150 per year (25 black trash and 25 clear recycle each distribution) and begin to consider changes for 2018		
2018		
Consider PAYT system by either bags or carts		
Recycle Center		



Office of the City Manager
700 Clay Street, Arkadelphia, Arkansas 71923
Phone: (870) 246-9864

To: Arkadelphia Board of Directors
cc: Ed McCorkle
From: Jimmy Bolt, City Manager
Date: 10-29-15
Re: Consider Honoring Dr. Martin Luther King Jr.

Attachments:

This item is on the agenda in an attempt to help our communities solve a long-standing issue that is more than a decade old. We seem to be at a stalemate, but I believe this is an issue that we as a city can and should resolve.

Dr. King is best known to all of us as a leader of the Civil Rights Movement that culminated in the passage of the Civil Rights Act of 1964 and the 1965 Voting Rights Act. Dr. King was awarded the Nobel Peace Prize in 1964. He is widely regarded as America's pre-eminent advocate of nonviolence and one of the greatest nonviolent leaders in world history.

The Mayor and I were asked to advocate for the renaming of Pine Street to honor Dr. King. We did agree to place the item on the agenda, but I expressed my opinion that it is against my better judgment, so I have chosen not to.

There has been no desire expressed in building a community-wide consensus, so I am recommending that the Board of Directors honor Dr. King in a meaningful manner. I am sure there are many other meaningful ways to honor Dr. King. The Board may want to assign a 3 member subcommittee to bring forward possible solutions to the entire board.